

Placitas Studio Tour (PST) — 2023 Artist Rules & Guidelines

Section I — Participants

- Participation is limited to residents of Placitas and those individuals who maintain primary studios in Placitas. Participating artists may not invite any vendor or artist who has not applied, been accepted and paid the required fees to the PST to participate in the PST. Commercial operations such as galleries, restaurants and other retail/commercial entities may not participate in the PST or host PST artists.
- To retain the integrity of the tour, artists may sell only their own original items and editions. Nothing created from commercially available kits is permitted.

Section II — Participation

- The PST is an all-volunteer organization. All accepted artists are required to serve on one or more of the committees or work groups which contribute to the success of the tour. Those artists who do not fulfill their volunteer obligation will not be accepted in the following year's PST, unless their participation has been waived by the PST Board.
- Each PST artist is required to either 1) attend the mandatory meeting held in the Spring, if NM State Guidelines allow, or 2) acknowledge receipt of information sent via email. Information shared at the mandatory meeting is critical to the success of the PST.
- Artists must commit to a studio location at time of application.
- Artists must be open both days of the tour from 10am-5pm. Your commitment to honor these hours benefits all participating artists and the public that attends and supports the PST.
- Artists are required to sign the Hold Harmless Agreement and return it with their completed application.

Section III — Exhibits

- **PST Preview Exhibit April 29, 2023 — May 21, 2023.**
All participating PST artists are required to provide one piece of their art for our preview show at the Placitas Community Library, Gracie Lee Room. Art must be ready to hang or to stand alone as 3-D. In some cases a photo of the art is acceptable. The exhibit will be open to the public from April 29th to May 21, 2023, including during the PST. All art will be for sale with 100% of the sale going directly to the artists. Artists are responsible for paying NM sales tax, as the library will not collect it.
- **Albuquerque Sunport Display — May, 2023.**
Additional information will be sent out to all participating 2023 PST artists in February, 2023.

Section IV— Accessibility Standards

- Studios, home locations, and other locations that are deemed inaccessible to the public by vehicle will be advised to move to another site by the PST Board. Those participants electing not to relocate due to inaccessibility will have their application fee returned with a letter advising them of the reason for this action by the PST Board. The PST is not aware of any requirement of the federal Americans with Disabilities Act (ADA) to provide accessibility to physically or sight-challenged individuals in this setting. However, should the need arise, each artist should make every effort to accommodate such individuals at their studio locations.
- Each artist must perform due diligence in researching and becoming knowledgeable about the prevailing laws affecting traffic, emergency vehicle access, and parking at or near their studios when public safety and the public right-of-way are impacted.

Section V — Studio Sharing

- Artists may share a studio, however, there is a limit of three artists at one studio location. Sharing studio or home locations with artists accepted into the PST for display, demonstration and sales is an elective process determined by each participant in the PST and is not managed by any member of the PST Board. Nor shall any dispute that may arise between artists sharing space be the concern of the PST Board.
- Each artist in a studio-sharing situation is required to individually apply, be accepted as an artist in the PST, and pay the required fees to the PST.

Section VI— Governing Laws and Taxes

- PST artists are solely responsible for payment of appropriate levied taxes on sales. The PST is not responsible for inspection, adherence to or the appropriateness of any given laws or their application or enforcement by any authority.
- Traffic and parking issues that may be impacted and/or exacerbated by any artist's studio location on the PST, particularly those issues which State or Country authorities may govern, are to be personally managed by the artists at that studio location and must conform to all local laws. In no case will the PST manage those issues or be liable for any situation for which any given artist or household member is cited by governing authorities.

Section VII — Disputes and Resolutions

- The PST is a volunteer organization with no legal ability to resolve disputes amongst or for artists, the attending public, or neighbors of PST artists. Each artist is solely responsible for dispute resolution, for issues which may arise or in which they are involved. Artist's payment of required fees and acceptance into the PST is not an indication of legal support from the PST. PST artists may submit their concerns and/or suggestions regarding the PST in writing to placitasstudiotour@gmail.com . All submissions will receive a response. The PST Board will review any request for a refund of application fee due to extraordinary circumstances on an individual basis. The PST Board must approve any refund.

Section VIII — Public Relations and Advertising

- Each PST artist is responsible for their own public relations and personal advertising as they see fit. PST expends most of its revenue on advertising and promotion of the PST. Artists should be aware that artworks submitted for publicity purposes for the PST are subject to publisher's standards of acceptance. The PST makes no representations about the suitability of artwork for publication by any media organization.

Section VIII — Signage

- The studio numbering will start from the furthest eastern studio location as studio number one (1) and will continue in number succession ending at the furthest western studio location. Studio numbering, designations and locations are not flexible. PST artist may not change sign locations or erect any signs not approved by the PST Board except on their own property.

Section X — Tour Cancellation

- In the event the PST must be cancelled or postponed, the PST BOD will endeavor to refund as much as is fiscally possible to each artist.